



KMHA - Executive Minutes of Meeting

Accepted Nov. 6/17

Date: August 31, 2017
Location: Davidson Centre, Kincardine
Time: 6:30 p.m.
Duration: 2.5 hours

Present:

J. Steven, President	J. Beaty, Second Vice President
T. Trudeau, Third Vice President	C. Lyndon, Technical Director
B. Richards, Head Trainer	K. Helm, Secretary/Website
T. Page, Director of Registration	R. Bishop, Director of Tournaments
A. Janes, Director of Ice Scheduling	T. Desmond, Director of Referee Scheduling
D. Lunn, Director of Purchasing & Equipment	M. Roppel, Director of Fundraising
T. Dalcourt, Privacy Officer	
J. Hunsburger, Town Contact (not quorum)	

Regrets:

K. Boulton, First Vice President
R. Renaud, Treasurer & Gates
B. Harmsworth, Director of Sponsorship

Chairperson: Jeff Steven
Quorum: YES 13 (8 required)
Attachments: A -Treasurer's Report
B - Important Dates

1.0 Acceptance of Previous Minutes

August 1st, 2017 minutes were approved by executive.

2.0 New Business

Registration Numbers – Bantam boys will now have 3 teams.

J. Steven brought forth a motion to provide financial support for a goalie – T. Desmond seconded the motion. All in favour. Motion passed.

The definition/description of the Hockey Committee was reviewed by the executive. The Rules of Operation are outdated and need to be updated by at least 3 or 4 executive members.

Standard Agenda Items – that the Hockey Committee shall provide any updates they may have to the executive. And a review of the hockey calendar dates will also be added as a standard Agenda item.

Conflict of Interest – review of Section 10.10 of the constitution - conflict of interest clause. If an executive member has a conflict of interest, they shall remove themselves from the

conversation and declare to the executive that there is a possible conflict. The member is still able to vote; however, they need to declare.

Discussion took place regarding items that may concern executive member's family/children. Executive member shall declare their conflict of interest. If there is a matter regarding their family/children that requires discussion, they are to go to the appropriate VP.

AE teams – discussion took place surrounding the 2009 AGM motion (defer to having 2 Local League teams and 1 Rep).

A motion was brought forth to vote to have an Atom AE team. C Lyndon seconded. Motion dismissed.

A motion was brought forth to vote for an on-ice evaluation of the Atom players. Motion dismissed.

KMHA Socks – a motion was brought forth to have one colour of sock (solid orange with white stripe around the knee). A. Janes seconded the motion. All in favour. Motion passed. T. Desmond will contact Kincardine Home Hardware and Kincardine Canadian Tire to let them know the standard sock colour.

KMHA Decals – a motion was brought forth to provide KMHA decals for new Tykes when cash calendars are provided. J. Steven seconded the motion. All in favour. Motion passed. We can review this for next year and look at providing all registered KMHA players with decals.

3.0 Summary of Actions (Current and Previous with Updates)

ACTION 15-08-2016: Tom to follow up on a wall dedicated to significant achievement banners etc. Update: email sent to Karen and they are fine with it. We just have to find the real estate for it. Discussion was had. **IN PROGRESS.**

ACTION 03-10-2016: Bob looking into the OMHA interactive clinic and will try to book it again. **IN PROGRESS.** No response yet – **IN PROGRESS.**

ACTION 03-10-2016: Darryl will look into the sponsorship agreement regarding sponsor bars. Perhaps removing them from the jerseys would allow easier sharing of jerseys between teams for size purposes. **IN PROGRESS.**

ACTION 10-01-2017: Rob will work with Darryl to get banners ordered for April. **IN PROGRESS.** **UPDATE:** Banners have been ordered as of July 1st from Presto Crest. R. Bishop will follow up prior to next meeting. **IN PROGRESS.**

ACTION 05-06-2017: T. Trudeau (and the Bantam B coaches) will meet at the end of the 2017-18 season (January/February) to review the process. (*Lessons Learned Action*)

ACTION 05-06-2017: R. Bishop will bring back information to this executive on the Wade Simmons Tournament and the Ross Young Tyke Tournament - regarding funding and costs for these two tournaments. **IN PROGRESS.**

ACTION 12-17-2017: J. Steven will seek clarification on whether smaller nets are needed for half ice practices – possibly a discussion with D. Burrows would be helpful. D. Lunn will take over this action now and look into the impact that the changes of the IP Program will have and what that means from an equipment standpoint. **IN PROGRESS.**

ACTION 01-08-2017: Review the date for KMHA Registration – to possibly earlier in the year. J. Steven will reach out to WOAA and inquire what their mandate is. J. Steven **IN PROGRESS**

ACTION 31-08-2017: K. Helm will add the KMHA Equipment Sale to the Hockey Calendar – for June next year. **Action Complete.**

ACTION 31-08-2017: Look into the Bulldogs Hockey School registrar – should C. Lyndon be the registrar with direct registration to him or should it be online – the executive will review next March 2018.

ACTION 31-08-2017: The Rules of Operation are outdated and need to be updated by at least 3 or 4 executive members. J. Steven

4.0 President's Report

Motion brought forth by J. Steven regarding 5 midget goalies. The first year goalie (has not played in goalie position previously) will be able to tryout for Midget rep and if unsuccessful, will be a player for Midget LL. All in favour. Motion passed.

5.0 First VP's Report (Boy's Representative teams)

No report due to absence.

6.0 Second VP's Report (Boy's Local League teams)

No report at this time.

7.0 Third VP's Report (Girl's teams)

Motion brought forth regarding Peewee B girls team would like to roster a player registered for Peewee boys team. Player must pay for both registration fees. All in favour. Motion passed.

8.0 Treasurer's Report

No report due to absence.

9.0 Secretary/Webmaster's Report

No report at this time.

10.0 Director of Purchasing and Equipment Report

There are old banners if anyone wants a historic banner. Communicate this and place on social media.

Each team will be given 30 pucks and each team will keep the pucks in their lockers at the Davidson Centre.

11.0 Director of Fundraising Report

The KMHA used equipment sale will require further organization for next year. Possibly look at the same date as Tyke registration – with more advertising to get the word out to the public. Add this to the important hockey dates for June 2018.

12.0 Director of Registration Report

Cash calendars will be set up for managers to pick up for their teams. M. Roppel and T. Aubrey will look after the cash calendars.

13.0 Privacy Officer Report

Police checks – reminder to executive to submit their forms. Police check forms are loaded on the website. Gender Identity course information is on the website, too.

14.0 Director of Sponsorship

No report due to absence.

15.0 Referee Scheduler Report

Archie MacMillan tournament is listed as a BB – R. Bishop will look into this further.

Motion was brought forth to purchase 20 skate sharpening cards from Kincardine Home Hardware for KMHA referees. All in favour. Motion passed.

Pass and Play Rebounders for goalie development/break out shooter schools will be purchased by KMHA.

16.0 Ice Scheduler Report

Reminder of Hockey Day in Kincardine coming up – Saturday October 7, 2017. KMHA pays for the ice and referees. Donations to the food bank will be collected.

17.0 Technical Director Report

McGahey goalie camp was a success. The Bulldogs hockey camp is underway and completely full. It is going very well also.

J. Steven brought forth a motion to decline a refund to a Bulldogs hockey school attendee. All in favour. Motion passed.

Motion brought forth to increase the Power Skating instructors' remuneration as there are three full power skating groups this year. All in favour. Motion passed.

18.0 Director of Tournaments Report

Rob Bishop – banners have been ordered. Presto Crest confirmed the order. International Silverstick / Boys Regionals and one Atom banner left to hang up. Archie MacMillan tournament registration is low. Tiverton tournaments – Wade Simmons Tournament and Ross Young Tournament – D. Simmons looks after the referees. A discussion took place regarding KMHA covering the ice costs. We will discuss this further at our next meeting.

19.0 Head Trainers Report

No report at this time.

20.0 Next Meeting Details

The next meeting will be October 3, 2017 at 6:30 pm at the Davidson Centre, meeting room.

Going forward, the executive will meet on the first Monday of the month, unless it falls on a statutory holiday, then the meeting shall be the first Tuesday of the month.

Meeting adjourned at 9:00 p.m.

Minutes taken by K. Helm

ATTACHMENT A
KMHA BUDGET REPORT
2017/2018
Period Ending August 31, 2017

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Registration	\$208,000.00	181,108.31	(\$26,891.69)
Hockey School (net)	\$20,500.00	1,025.00	(\$19,475.00)
Goalie School (net)		(750.00)	(\$750.00)
Power Skating School (net)	\$6,000.00	5,800.00	(\$200.00)
Calendars (net)	\$32,832.00	(597.98)	(\$33,429.98)
Sponsors	\$14,500.00	-	(\$14,500.00)
Donations	\$20,000.00	-	(\$20,000.00)
Gate Receipts	\$18,000.00	-	(\$18,000.00)
Equipment Sale	\$0.00	-	\$0.00
Fundraising (net)	\$0.00	-	\$0.00
Ties & Decals	\$0.00	-	\$0.00
Pigs of Hope	\$0.00	-	\$0.00
Tournament-Midget	\$9,900.00	-	(\$9,900.00)
Silverstick	\$58,100.00	-	(\$58,100.00)
Interest & Investments	\$0.00	-	\$0.00
Releases	\$0.00	-	\$0.00
	\$387,832.00	186,585.33	(\$201,246.67)

<u>EXPENSES</u>			
Ice Rental	\$200,000.00	-	\$200,000.00
Development Skills (net)	\$8,500.00	(2,825.00)	(\$11,325.00)
Equipment/Pennants/Trophies	\$30,000.00	4,459.37	\$25,540.63
Insurance-OMHA	\$18,000.00	16,011.68	\$1,988.32
Registration-OMHA	\$4,000.00	2,064.40	\$1,935.60
Registration/Insurance-OWHA	\$9,000.00	2,318.98	\$6,681.02
Advertising	\$500.00	-	\$500.00
Clinics & Meetings	\$10,000.00	195.00	\$9,805.00
Bank Charges	\$5,000.00	3,519.75	\$1,480.25
Office Supplies	\$2,000.00	1,632.28	\$367.72
Referees	\$40,000.00	-	\$40,000.00
Tournament - Midget	\$8,000.00	-	\$8,000.00
Silverstick	\$30,155.00	-	\$30,155.00
Year end Banquet	\$15,000.00	-	\$15,000.00
Playoff Dues	\$0.00	-	\$0.00
Miscellaneous	\$3,100.00	7,931.44	(\$4,831.44)
Team Pictures	\$4,200.00	-	\$4,200.00
	\$387,455.00	35,307.90	\$352,147.10

\$377.00 **\$151,277.43**

Chequing A/C Balance to Aug 31/17	\$193,420.64
Lottery A/C Balance to Aug 31/17	\$63,176.14

ATTACHMENT B

Important Hockey Dates		
Month	Actions	Responsibilities
January		
10	Deadline to add base roster players. (WOAA item. Not sure how it compares to Feb 10 deadline)	
15	Deadline to add affiliate players.	
15	Post on Website that spring tryout teams must notify VP Girls with required info by February 15th	
30 days prior to AGM	Post AGM material on web.	Secretary
February		
10	Deadline for player addition to a roster.	
Within first 15 days	AGM	President
March		
April		
May		
anytime	Engrave any trophies	Director of Purchasing & Equip
	Review of Financials	Treasurer
31	Representative team entries and fees are to be received by the W.O.A.A. Office .	President
31	OHMA last day for tryouts or exhibition games.	
tbd	OWHA AGM	
	Request Coaching Applications	Hockey Committee
June		
Anytime	Coaching Applicants reviewed	Hockey Committee
	OMHA AGM	Town Contact or Delegate
16	OMHA Closing date for team entries	
30	Fiscal year end	Finance
tbd	Registration nights	Registrar
tbd	Silverstick AGM - June 17 th 2017	Tournaments
July		
Anytime	WOAA proposed amendments due 60 days prior to AGM.	Town Contacts
Anytime	Book Silver Stick tourneys for Rep teams.	First VP
August		
Anytime	Select Rep Coaches	Hockey Committee

Important Hockey Dates		
Month	Actions	Responsibilities
	15 OHMA first day for tryouts or exhibition games.	
	31 WOAA account must be paid in full from prior season.	
	anytime Revise Police Check instructions	Privacy Officer
September		
	Require Novice HL Convenor	Second Vice President
Anytime	Coach Meetings	First Vice President Second Vice President Third Vice President
tbd	OWHA General Meeting	Third Vice President
3rd Tuesday of September	WOAA Annual Minor Hockey Meeting. Return trophies.	Town Contacts or delegate
	15 Tournament applications due to WOAA.	
	15 All Local League entries and fees are to be received by WOAA.	President
	18 Last day to withdraw Boys Rep team without penalty.	
Anytime	Post OWHA/OMHA revised suspension lists in arenas (ref room and boards).	Town Contact
End of Sept.	Team photos arranged	tbd
October		
	01 OWHA Rep Team Registration deadline.	
	09 Rep player rosters due on line (not staff)	
November		
	01 WOAA deadline to return trophies	Town Contacts
	01 HL/LL rosters due (WOAA rule)	2 nd VP (Local League)
	15 Rep Team Rosters must be approved.	Registrar
	15 OWHA HL Registration deadline	2 nd VP (Local League)
	Tbd Municipality grant application due	Director of Fundraising
December		
	01 HL/LL Rosters must be approved.	Registrar.
	15 Last day to move a player to a lower division/category and be able to affiliate back up.	
anytime	Prep AGM material for posting.	Executive.